

# LOCKSTATE

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## OPERATING INSTRUCTION for LockState Safe LS-20ED

**CAUTION:** Do not keep the keys in the safe.

Thank you for purchasing the Lockstate LS-20ED closet safe. This safe will install easily on floors, walls or in closets. This easy quick-start guide will help you through the installation and programming process.

### 1. OPENING THE SAFE THE *FIRST TIME*

Use a screw driver to pry off the oval-shaped plastic cover situated to the right of the keypad (see “(a)” in diagram 1), exposing the keyhole underneath. Insert the key into the keyhole and turn it counter-clockwise. Now, leave the key in the turned position and turn the knob clockwise to retract the locking bolts. You can follow these steps to manually open your safe anytime.

### 2. INSTALLING THE BATTERIES

The safe requires 4 size ‘AA’ (1.5V) batteries. Remove the battery cover (on the back of the safe door) and install the batteries into the battery compartment. Make sure the batteries are fitted with the correct corresponding polarity. The display will scan the status of the electronic lock system automatically and will read ‘good’ (see (c) in diagram 1). Use of alkaline batteries is recommended.

### 3. OPENING THE SAFE AFTER INSTALLING THE BATTERIES

**A.** To open the door of the safe, press the ‘START’ button (see (d) in diagram 1), and the display will show ‘-----’.

**B.** Then input one of the two sets of **factory-preset codes: 0,0,0,0 (user code) or 8,8,8,8 (master code)** immediately and confirm by again pressing the ‘START’ button. You will hear a beeping sound as the display reads ‘OPEN’.

**C.** Turn the knob to retract the locking bolts and open the safe (NOTE: you must turn the knob within approximately 4 seconds or you will need to start the process again)

**NOTE:** If you do not want the display to show your codes as you enter them press the ‘START’ button twice at the beginning of the process.

### 4. PROGRAMMING THE CODES

The safe can be programmed with two sets of codes: (1)One Master Code and (2)One User Code. For the security of your valuables, immediately after installing the batteries, you should program two new sets codes to replace the two sets of factory-preset codes.

#### Programming the master code

**A.** With the door of the safe open, press the red button located on the inside of the door near the hinge (see ‘(b)’ in diagram 2) then press the ‘START’ button. The display will read ‘oLd Code’.

**B.** Now input the original master code (factory preset code: 8,8,8,8) and press the ‘START’ button. The display will read ‘SET’.

**C.** Enter the new master code (from 3 to 8 digits) and confirm by pressing the ‘START’ button. The display will show ‘rE-INPUT’.

**D.** Now enter your new master code again and confirm by pressing the ‘START’ button. After hearing a series of beeps the display will read ‘IN’ and your new master code indicating that the new master code is confirmed.

If you or an intruder tries to open the safe with an incorrect code, you will hear a beep with the display showing 'Error' and the safe will not open. If an incorrect combination code is used 4 times consecutively, the display will show 'Error' and a buzzer will sound for approximately 3 minutes. The correct code cannot be entered until after this 3 minute delay. The override key can however be used to open the door during this three minute delay. If the key is used to open the door, the buzzer can be silenced by pressing the red button on the safe door.

### **Programming the user code**

**A.** With the door of the safe open, press the red button located on the inside of the door near the hinge (see '(b)' in diagram 2) and the display will show 'SET Code'.

**B.** Now enter a new user code (from 3 to 8 digits) and confirm by pressing the 'START' button. After hearing a series of beeps, the display will show 'IN' and the numbers in your new user code indicating that the new user code is confirmed.

**If you do not want the display to show your codes or numbers when you open the safe, press the 'START' button twice at the beginning of the opening process.**

## **5. BATTERY REPLACEMENT WARNING**

To test the batteries, press the 'START' button. If the batteries are low, the display will show 'Lo-BAE', and you should replace the batteries. Alkaline batteries are recommended.

## **6. REPLACING THE BATTERIES**

The safe requires 4 size 'AA' (1.5V) batteries. Open the safe, remove the battery cover on the back of the door, and replace the old batteries. Alkaline batteries are recommended.

## **7. OVERRIDE INSTRUCTION TO OPEN THE SAFE**

For your convenience, this safe has a manual override system in case you forget your combination or the batteries die. Use a screw driver to pry off the oval-shaped plastic cover situated to the right of the keypad (see "(a)" in diagram 1), exposing the keyhole underneath. Insert the key into the keyhole and turn it counter-clockwise. Now, leave the key in the turned position and turn the knob clockwise to retract the locking bolts. You can follow these steps to manually open your safe anytime.

## **8. INSTALLING THE SAFE**

This safe can be secured to the floor, on a wall or in a closet. There are pre-drilled holes in both the bottom and the back of the safe for mounting (see diagram 3). To secure the safe, with the safe door open, hold the safe over the exact spot where it will be mounted and use a pencil to trace the pre-drilled holes on the floor or the wall. Remove the safe and drill a hole in each marked spot and insert the anchors into the drilled holes. Now, again place the safe where it will be mounted (door open) and screw in the mounting bolts into the anchors in the drilled holes from the inside of the safe.

